



LAES has developed a series of immigrant issue instructional modules entitled "Tierra de Oportunidad" for orientation to our complex society.

Date: _____

Student Name _____

Teacher Name _____

Module 24 Supervisors and Teamwork

Instructions: With a partner, pick one of the situations below. Think about your response to the situation; and write an outline of the points you would make in that response. Present a role play to the class. Your instructor and the class will make comments and suggestions about your role play. Remember that it is important to show all points of view well in your presentation. Then, complete the summary page regarding what you learned from this module.

Situations

1. Roberto has been working at a small electronics company with 40 workers for 3 years. He likes the company but wants to be promoted and make more money. Create a role play showing Roberto asking to talk with his boss about a promotion.
2. Carlos and Everardo are friends. Carlos works for a landscape contractor. He is the only employee. He has a wife and 3 children. He likes his boss but there is no chance of his making more money. Make a role play showing Everardo giving Carlos advice as to what he could do to make more money.
3. Maria works at a Mexican restaurant as a waitress. She has been in the United States for 8 years but never had time to study English. Make a role play showing her asking the owner of the restaurant, her boss, for a change of schedule so she can study English 2 nights a week.
4. Francisco's father, Julio has worked at a vineyard for 9 years. He is a very good worker. The vineyard manager has just made him a mayordomo. Julio is not so sure he knows how to be a good supervisor. Francisco offers to ask his English teacher if he can give him some advice on how to be a good supervisor. Role play a conversation between the son, Francisco and the English teacher discussing what makes a good supervisor.
5. Jose works on a crew with 3 other men. The other men do not feel that Jose is a team player. They don't think he does his share of the work. Role play Jose and one of the other men talking about this problem.

Key points to make in your role play Please circle the situation you selected to role play.

Situation #	1	2	3	4	5
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Key point 1:

Key point 2:

Key point 3:

Key point 4:

Key point 5:

Key point 6:

What, if anything, I Have Learned from my work with this module about Supervisors and Teamwork

Realated to:	What did you learn:	How will you use it?
What is teamwork		
How teamwork is useful on the job		
How to better communicate with co-workers or others at your work		
How to evaluate what kind of a teamplayer you are		

from an employer's perspective		
How to talk to your supervisor about a raise or promotion		
How to offer suggestions at work		
What makes a good supervisor		
Compensation time regulations versus Overtime versus flex time		
Family leave or personal leave		
Cal OSHA safety regulations for your job or workplace		
Job dress codes		
Breaks in the work day mandated by law		
Probationary job status		
Unions or forming a union at work or talking about union activities at work		
What to do when a supervisor or boss is treating you unfairly or ignoring your rights		
Knowing workers' rights for when people are		

evaluated, or if people can be fired or laid off		
Is there something else you learned from this module? Please specify		

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